



Town of Malta
Roger Crandall, Highway Superintendent
Highway Department
2540 Route 9
Malta, NY 12020

Saratoga County
e-mail: highway@malta-town.org

(518) 899-2818
fax: (518) 899-9038

PERMIT FOR CONSTRUCTION SIGNS
TOWN OF MALTA HIGHWAY DEPARTMENT

Application to: Highway Superintendent
Town of Malta
2540 Route 9
Malta NY 12020

Applicant:

Name: _____

Address: _____

Phone: _____ E-Mail: _____

Permission is hereby requested to allow a construction sign within the right-of-way of the Town of Malta, or within land owned by the Town of Malta.

Town Road name: _____

(Please attach picture of proposed sign and plan sketch of proposed sign location.)

The time period requested for which the construction sign will be located within the right-of-way of the Town is from _____ to _____. The Town of Malta Highway Superintendent shall be promptly notified when the sign is removed.

Signature of Applicant

Date

www.Malta-town.org

Special conditions are issued in addition to the Construction Sign Permit Application entitled "Permit for Construction Sign, Town of Malta Highway Department".

These conditions apply to the right-of-way on roads owned and maintained by the Town of Malta. By submitting this application, you agree to comply with these conditions.

The intent of these special conditions is to address concerns, guidelines, and/or requirements which may or may not be addressed in the permit application described above. No exceptions to these special conditions shall be allowed unless approved by the Town of Malta Highway Superintendent.

- A. Two-way traffic shall be maintained and coordinated by flagmen in a manner that will cause no excessive delays to vehicular traffic during sign installation.
- B. Erosion control measures shall be in conformance with New York State guidelines for urban erosion and sediment control manual.
- C. Sight distances at all town road intersections shall not be reduced or compromised due to sign installation.
- D. The construction sign shall be placed in an area within the right-of-way that will minimize should damage and obstruction of private property.
- E. All pavement, restoration and site work shall be completed to the satisfaction of the Town of Malta Highway Superintendent.
- F. All costs incurred shall be paid by the applicant.

Signature of Applicant

Town of Malta Highway Superintendent

Date

Date



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The applicant agrees, in consideration of this permit, that any present or future injury to or disturbance of the highway, its slopes or gutters, caused by this work, shall be repaired by the applicant at his own expense and in accordance with instructions of the Town Highway Superintendent.

Malta Highway Superintendent

Date

This permit expires _____.
(date)

In consideration of the granting of the within permit, the undersigned hereby accepts the same subject to their restrictions and conditions therein described (pages 5-8).

Signature of Applicant

Date



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HOLD HARMLESS

_____ hereby agrees to indemnify and hold harmless the Town
(Name of Applicant)
of Malta, its officers, employees and agents from and against any and all liability, claims, losses,
damage or action arising or alleged to arise from the performance of the work or services provided by
the contractor under the contract described herein to the extent permissible by law including, but not
limited, to the cost of reasonable attorneys fees and the costs and disbursements incurred in defending
against any such claims, etc. .

Signature of Applicant: _____

Date: _____

CONDITIONS AND RESTRICTIONS

- A. This permit shall not be assigned or transferred without the written consent of the Town of Malta Highway Superintendent (hereinafter referred to as TOMHS).
- B. The work and locations authorized by this permit shall be subject to the supervision and to the satisfaction of the TOMHS or his representative.
- C. This construction sign is permitted only while construction is ongoing, upon the project completion the sign will be removed but in no event later than _____. The TOMHS shall be promptly notified when the sign is removed.
- D. The said applicant agrees to hold the Town of Malta harmless on account of damages of any kind which may arise during the progress and at all times thereafter as a result of the work authorized by this permit or by reason thereof.
- E. The Town of Malta will **require a Certificate of Insurance** covering work for the combined single limit liability (property and bodily injury) of \$1,000,000 for each occurrence and the Town of Malta shall be named as additionally insured submitted with this application.
- F. A **Workmen's Compensation** Form must also be submitted with this application.
- G. The applicant requesting this permit agrees to hold the town harmless from all liability and shall be required to sign the attached **Hold Harmless** form.
- H. Should any of the policies be cancelled before the expiration date thereof, the issuing company will mail 30 days written notice to the Town of Malta Highway Department by Certified Mail.
- I. The applicant agrees to pay all necessary expenses related to supervision and inspection by reason of the granting of such permit. Such payment will be made within ten days from the rendering of the certified account.
- J. Original copy of this permit must be furnished on demand by field representative in charge of work.
- K. Traffic shall be maintained on this section of this highway while the work is in progress and until its final completion.
- L. The Town of Malta reserves the right to revoke or annul this permit at any time should the said applicant fail to comply with the terms and conditions upon which it is granted.
- M. This permit is subject to such other consents as are required by law.

METHOD OF PERFORMING WORK

- A. The applicant shall be responsible for repairing any deficiencies created by or arising from the work for which this permit is issued, for a period of 24 months after completion of the work.

SUPPLEMENTAL CONDITIONS

- A. Approval of this permit is contingent on the approval of other agencies involved with this project.
- B. This permit is approved for a specific proposal as submitted to the Town of Malta Highway Department. Any changes or additions affecting placement offsets, depths and locations, as originally approved shall **VOID** this permit unless such changes have been approved by the TOMHS or his representative.
- C. The TOMHS or his representative shall be notified 48 hours prior to commencement of proposed work as shown on this permit and may require a field inspection with the application before and after completion of proposed work.
- D. No open cuts or pavement disturbance will be allowed unless specifically approved by the TOMHS or his representative and shown on the proposal.
- E. Any part of applicant's equipment that has contact with the highway pavement shall have suitable rubber pads (such as outriggers, buckets, etc.). Any and all damage to the highway pavement resulting from the applicant's operations shall be repaired to the satisfaction of the TOMHS.
- F. All drainage ways, including ditches, ditch slopes, culverts, driveway pipes, drop inlets and storm sewers, must be kept clean. Original grade must be restored. Proper drainage must be maintained during construction.
- G. No underground drain pipes or other highway appurtenances shall be disturbed or removed. When these facilities are encountered the TOMHS or his representative shall be notified. If disturbance or removal is approved, the facility shall be replaced in-kind and at the proper location to perform as originally intended.
- H. If guide rail or guide posts shall be removed, when removal is allowed, a sketch for replacement, conforming to NYSDOT standards, shall be submitted and approved before removal will be allowed.
- I. No signs or other appurtenances shall be removed or disturbed without **special** approval by the TOMHS or his representative. In the event approval is granted a log shall be kept showing type of sign or other appurtenance, exact locations, time removed, and time reset. Resetting shall be in exact, original locations. A copy of the log shall be submitted to the Town of Malta Highway Department.
- J. When highway shoulders are disturbed, for any reason, because of contractor's operations, restoration will be required. Typical sections, details, materials to be used and scheduling must be approved by the TOMHS or his representative.
- K. All disturbed areas outside of the shoulder edge shall be raked smooth and

reseeded as specified in NYSDOT Item 610-2.03.

- L. The highway shall not be obstructed, in any part, greater than $\frac{1}{2}$ the pavement width so that traffic shall be maintained with a minimum of delay and directed by flagmen. Dust control must be maintained and the highway swept clean at the end of each day's work.
- M. The Town of Malta may require acceptable photographs of the proposed work area prior to permit approval. These photographs shall remain the property of the Town of Malta.