



Application for Building Permit
RESIDENTIAL/COMMERCIAL

Town of Malta

2540 Route 9
Malta, New York 12020

Permit No. _____

Issued date: _____

Expiration date: _____

Building Department 518-899-2685 Fax No. 518-899-4719

Instructions

Any proposal which requires a Town of Malta Building Permit must first be reviewed by the Code Enforcement Officer (CEO) of the Town of Malta to determine whether the proposal violates any zoning provision(s) of the Town of Malta Code. The CEO's determination is based upon the information submitted on this form and such determination is subject to review and change if the project is modified at a subsequent date. The CEO reserves the right to request further information if deemed necessary. Disapproval of the application means the project, as designed, cannot proceed for the reasons provided. If you disagree with the CEO's determination you may appeal said determination to the Town of Malta Zoning Board of Appeals.

This application must be accompanied with:

If the proposed action includes a garage, shed, addition, accessory structures, new residence, or new building a site plan must be submitted with this application. Site plan requirements are: depending on type of construction, a hand drawn plan may be done by the applicant. If it is a new structure, two (2) stamped construction drawings would be needed. These drawings must be stamped by a NYS registered architect or licensed professional engineer. The site plan must depict the existing structure(s), the proposed structure, the lot layout, and all new and existing building setbacks from the property lines. A copy of a legal survey is required for all new construction and recommended for all additions.

APPLICATION is hereby made to the Building Department for the issuance of a Building Permit pursuant to the NYS Uniform Fire Prevention & Building Code for the construction of buildings, additions or alterations or for removal or demolition, as herein described. The signee and/or owner agrees to comply with all applicable also, ordinances and regulations as well as any conditions expressed on this application and will allow all inspectors to enter the premises for required inspections.

Tax Map ID#: _____

Address of Site: _____

City State Zip

Property Owners Name: _____

Address: _____

Phone: W _____ H/Cell _____

Property Owners' Email: _____

Contractor's Business Name: _____

Address: _____

City State Zip

Phone: W _____

Cell: _____

Est. cost of project: _____

Insurance Information Required

Owners performing work must file form BP-1

By signing this application, the owner/contractor doing work acknowledges their responsibility for verification of all required subcontractor insurance.

Contractors must prove compliance with Section 57 of the Worker's Compensation Law by producing one of the following:

C-105.2 U-26.3 SI-12 CE-200

Contractor's General Liability : Certificate of Insurance with Town of Malta as certificate holder

NYS Disability (DB-120)

Acceptable payments for Building Permits are by Check or Cash only

NOTE: If owner is not the signee, the signee swears that the proposed work is authorized by the owner and that the signee is authorized to make such application

ADVISORY NOTE: There are several parcels of land in the Town of Malta that contain federal wetlands. Before excavating, we advise contacting the Army Corp of Engineers at (518) 270-0588

You must call for required inspections 24 hours in advance Building Department 899-2685 between 8am and 5pm daily See permit card for inspections needed.

Greg Berg's Email is gberg@malta-town.org
Wayne Hoffman's Email is building2@malta-town.org

PROPOSED ACTION:

a) Describe present use of property: ___ One family ___ two family ___ mobile home ___ commercial ___ demolition

Water: private well **Sewer:** County Septic

Mobile Home: Year _____ Model name _____ Make _____ size _____

Installer certificate Number: _____

b) Is the proposed action a: ___ new building ___ addition ___ renovation ___ septic ___ fireplace ___ woodstove
Accessory Structure: ___ garage ___ shed ___ deck ___ pool ___ other

Describe the proposed use or construction in detail: _____

c) Gross 1st Floor Living: _____ square feet Number of bedrooms: _____ Number of bathrooms _____
Floor 2nd Floor Living: _____ square feet Porch: _____ square feet
Area Garage: _____ square feet Basement: finished _____ sq.ft unfinished _____ sq.ft
Total : _____ square feet Total: _____ square feet

Parcel is located in a _____ zoning district (if unknown verify with Building Department)

SITE INFORMATION: (Do not complete this section if there will be no exterior alteration of the structure/site)

Size of lot: _____ acre _____ sq.ft.

Is this a corner lot? ___yes ___no If yes corner lot: feet _____

Does this parcel front upon a developed public street? ___yes ___no If yes, length of frontage on street: feet _____

Building setbacks:	<u>Existing</u>	<u>Proposed</u>
Front yard depth	feet _____	feet _____
Left side yard:	feet _____	feet _____
Right side yard:	feet _____	feet _____
Rear/front yard depth:	feet _____	feet _____
Existing building height	feet _____	stories _____
Proposed height	feet _____	stories _____

APPROVAL/DISAPPROVAL

Approval is valid for :
___ 6 months ___ 1 year ___ 2 years

SIGNATURE : _____

Print Name: _____ Date: _____

Title in Company: _____

FOR OFFICIAL USE ONLY

I, _____ Code Officer of the Town of Malta do hereby find that the proposed action as described above, and in any attachments hereto, ___ IS IN ACCORDANCE ___ IS NOT IN ACCORDANCE with chapter 167 of the Malta Town Code that is effective as of this date.

Dated: _____
Signature of Code Enforcement Officer

Permit Fee \$ _____ Fireplace _____ Deck _____ Rec Fee _____ Septic _____ other _____
Mitigation Total Fee: _____ Total fee: \$ _____

(This fee is not refundable)

Are there easements on the property	___yes ___no	Is existing use nonconforming	___yes ___no
Parcel in/near a floodplain	___yes ___no	Variance granted on property	___yes ___no
Parcel in/near a wetland	___yes ___no	Subdivision of record on file	___yes ___no
On/near a protected watercourse	___yes ___no	Does the grandfather provision apply	___yes ___no

___yes ___no ___violation - Chapter 167 – Construction started without zoning/building permit